

# THE BEAR & MONARCH

*Thank you for your interest in the Private Dining Room at The Bear & Monarch. The Dining Room is available for breakfast, lunch and dinner, Monday through Sunday and can accommodate a maximum of 50 guests.*

*The bear on California's state flag is modeled after a California grizzly bear named Monarch, who lived in San Francisco's famed Golden Gate Park, for a period of time. In addition, every winter thousands of monarch butterflies flock to California's coastal areas on an annual migration. The restaurant will offer rustic, American dishes made with the approachable ingredients and crafted attention to detail of Executive Chef Howard Ko.*

## DEPOSITS

Breakfast >>> \$1500

Lunch >>> \$2500

Dinner >>> \$3500

Reservation is confirmed once The Bear & Monarch has received this deposit.

There is no room rental fee.

## FOOD AND BEVERAGE MINIMUMS

Breakfast >>> \$1500

Lunch >>> \$2500

Dinner >>> \$3500

The Bear & Monarch food and beverage menus are not inclusive of service charges and taxes.

A 22% gratuity and California state sales tax of 8.5% will be applied to all parties.

## CAPACITY

50 guests

## PRICING

Breakfast, plated >>> \$48

Lunch, plated >>> \$85

Dinner, plated >>> \$95

Cocktail Reception >>> inquire for pricing

## CONTACT

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# THE BEAR & MONARCH

## MENU GUIDELINES

### FOOD & BEVERAGE MINIMUM

There will be a Food and Beverage minimum quoted for hosting an event at The Bear & Monarch. This amount is the minimum required expenditure for use of the contracted venue, and does not include service charges, taxes or any miscellaneous fees.

All menu and beverage costs will be applied towards the Food and Beverage Minimum, and if not met, the difference will be applied as "Minimum Not Met" on your final invoice.

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### WINE & BEVERAGE

Suggested one white and one red for all groups. If you do not wish to pre-select wines, you may order when you arrive (selection on the day of the event, based upon availability and will need 15 minute grace period after ordering). Groups larger than 20 guests must pre-select wines.

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### FAMILY STYLE

The style of serving food in which diners help themselves from a platter of food vs. individually plated dishes. This is still a coursed meal and we set out a platter for every 4-5 guests. It's a great way to try a little bit of everything.

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### STANDING RECEPTIONS & PASSED CANAPÉS

Our experienced culinary team would be delighted to put together a customized menu based on our most popular dishes.

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### BEVERAGES

All beverages are served on consumption, which means, you are charged for exactly what is ordered. Wines are charged by the bottle opened. We do not offer beverage packages but you are welcome to set limits and caps on your offerings.

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### ALLERGIES & DIETARY RESTRICTIONS

We will make a special dish for your guests with allergies & dietary restrictions.



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## GENERAL EVENT INFORMATION

### CORKAGE POLICY

\$35.00 per 750 ML bottle, no other alcoholic beverages can be brought in.

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### FLORAL ARRANGEMENTS

Fresh floral centerpieces may be pre-ordered. Prices for arrangements start at \$75 including vase. Please allow at least 72 business hours prior to your event to process the order.

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### PLACE CARDS \$5 PER CARD

Place cards can be printed and placed on tables. We require 72 business hours' notice of final names with a seating chart.

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### PRINTED MENUS

Printed menus are included in your menu price, we are happy to add a custom title.

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### CAKE CUTTING FEE

If the cake is not purchased from the hotel and brought in from the outside, we charge a cake-cutting fee of \$5 per person, plus service charge and sales tax.

## TERMS & CONDITIONS

### CANCELLATION

A credit card number is required to hold this reservation. In the event that you cancel this reservation after receipt of contract, we will charge a non-refundable cancellation fee of 50% of the food and beverage minimum. For cancellations 72 hours or less prior to the event, we will charge 100% of the Food and Beverage Minimum.

Day-of cancellations will be charged for the quoted amount on the BE0 including any rentals, flowers, place cards, fees, as well as any food or the Food and Beverage Minimum, whichever is greater. All taxes, surcharges and fees will apply to this charge.

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## GUEST COUNT CONFIRMATION

The organizer of the event is required to confirm the total number of guest attendance three (3) business day prior to the day of the event. This is the minimum number of guests which you will be billed for. If guest numbers are not confirmed, the largest number on the contract will be used.

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## BILLING AND CHARGES

The host / hostess of the event will receive one statement at the end of the event. The following taxes and charges will be added: 22% administrative charge and 8.5% sales tax. Unless previous arrangements have been established, the balance due to The Bear & Monarch must be paid at the end of the event by: cash, company check or credit card (Visa, MasterCard, Discover or American Express). Personal checks will not be accepted.

